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MAR 28 2022

Annual Water District 11-B Meeting Minutes

March 22, 2022, 10:00 AM

Department of Water Resources
Eastern Region

Held at Caribou County Court House Room 104

Opening

The annual meeting of the Water District 11-B was called to order at 10:02 am on March 22, 2022 in Soda Springs at the Caribou County Courthouse room 104 by Chairman, Kristen Skinner.

Roll Call

Kristin Skinner	Water District Chairman
Alan Skinner	Soda Springs City Director
Justin Hansen	Water District Watermaster
Trevin Barfuss	Assistant Watermaster
Eric Simonson	Farmer's Land & Irrigation Company
Jeremy Johnson	F L&I Watermaster
Randy Hubbard	FL&I Board member
Jason Maughan	P4 Production Company
Bonnie Barfuss	Water District Secretary/Treasurer
See roster of attendance	

Election of chairman and secretary/treasurer

Motion was made by Bonnie Barfuss to retain Kristen Skinner as chairman of this water district and was motion was seconded by Alan Skinner. Motion was made by Kristen Skinner for Bonnie Barfuss to remain as secretary/treasurer. Motion was seconded by Eric Simonson. Vote unanimously passed; none were opposed.

Approval of Minutes

The minutes of the previous meeting were unanimously approved with date and room number corrections. Alan made the motion to accept 2021 minutes and Eric seconded the motion. No one opposed the motion.

Watermaster Report and presentation of proposed budget

Justin Hansen reported that the 24 hour/CFS usage was 20,619.97 with the cost of 11 cents per CFS. With 83% snowpack this year, the board is concerned with keeping the reservoir full as it can get. City Director, Alan Skinner stated that the hydro plant could be shut down if needed. Moss in the canal is still an issue and important this year. The city and Farmer's Land is working with local chemical distribution for supplies to kill the moss. The budget and proposed budget will be roughly the same dollar amounts as in previous years. 2019 data was not documented by that watermaster. Newly elected watermaster will get with secretary/treasurer to get reports out asap,

Election of Watermaster

Due to resignation of Justin Hansen, he suggested to the board that the assistant watermaster of the district, Trevin Barfuss be voted in. Kristen made a motion to nominate Trevin as the new watermaster. Alan seconded the motion. The vote carried unanimously; none were opposed. The district will be needing last year's budget and this year's proposed budget for billing purposes.

Treasurer financial report

Current budget has remained at \$2,220.00 for many years now as reflected in watermaster's reports and financial statement. Rising cost of PO Box for business is a concern of Treasurer. Alan made a motion to keep the accepted financial report and was seconded by Kristen.

Adoption of budget

Motion to approve unchanged budget was made by Alan Skinner and seconded by Eric. Motion passed. Current budget has remained at \$2,220.00 for many years now. Salaries for watermaster and Treasurer/secretary have not increased. Kendall Presbytery have not paid their assessment fees four years now which shows a negative in the balance in our budget. It was suggested to keep reflecting a negative balance in the financial report. P4 product can only pay with credit card. The purchase of a Square card reader has been given the approval to set up, purchase and collect all associated fees with from P4 for yearly assessments business transaction. P4 production representative Jason Hansen stated P4 will pay for any incurred fees this will cause the water district. The current budget was approved by Alan and seconded by Eric.

Election of water district treasurer

Bonnie Barfuss is currently treasurer/secretary as meeting criteria by annual water district meeting checklist. Most members are concerned about the Bear River adjudication that requires all water rights be adjudicated. A local office is being set up in Preston, Idaho to help with this process. Eric would like a list of our water district priority water right dates and was

wondering if the district must report this or each individual water right user. Bonnie will work on this list and email it to the water right users.

Selection of advisory committee

Kristen Skinner and Bonnie Barfuss will be retained to the advisory committee

Adoption of resolutions

Invoices will be mailed after meeting with the watermaster guidance and funds are to be collected by April 15th. Dates of service for watermaster for April 15 through September 30th.

Agenda for next meeting

March 7, 2023, at the Caribou County Courthouse room 104 at 10:00 AM. Secretary/Treasurer must get the meeting information for Idaho Falls within the 21-day deadline.

Adjournment

Meeting was adjourned at 11:00 AM

Minutes by Bonnie J Barfuss, District Secretary/Treasurer

A handwritten signature in blue ink, appearing to read "Bonnie J Barfuss", is written over the typed name.